

Northern Academy HOSTEL APPLICATION		2013	Male	HOSTELnu
			Female	
STUDENT SURNAME				
NAME				
MEDICAL AID				
MEDICAL AID NUMBER				
STUDENT NU (TO BE ALLOCATED)		GRADE in 2013		AGE in 2013
CONTACT DETAILS OF PARENT / GUARDIAN				
RELATION	FATHER/GUARDIAN	MOTHER/GUARDIAN	OTHER:	
ID				
SURNAME				
NAME				
CELL				
TEL HOME				
TEL WORK				
e-mail address				
POSTAL ADDRESS				
HOSTEL WEEKENDS				
<i>compulsory once a month</i>				
HOW OFTEN MAY YOUR CHILD LEAVE THE SCHOOL PREMISES?				
ONLY HOSTEL WEEKENDS		EVERY WEEKEND		
OTHER:				
PERSON(S) WHO MAY FETCH YOUR CHILD FROM SCHOOL				
NAME		RELATION	ID	
FAX PERMISSION TO 0862332208 or e-mail to hostels@northernacademy.co.za				
TOWN TURN (SECONDARY SCHOOL STUDENTS ONLY) 4 hours maximum				
IS YOUR CHILD ALLOWED TO GO TO TOWN? (FRIDAY OR SATURDAY ALTERNATIVELY)				
YES		NO		SPECIAL INSTRUCTIONS
GENERAL INSTRUCTIONS TO BOARDING MASTER				
1. I hereby agree to the rules and regulations concerning the hostel. 2. I accept that the school reserves the right to relocate a student in a hostel due to operational or other circumstances. 3. I hereby declare that I have read and understood all of the above and on the back of this form and that I accept all the terms and conditions therein.				
NAME				
SIGNATURE		DATE		
OFFICIAL USE ONLY				
ADMITTED BY				
ADMISSION DATE		RECEIPT NU		

HOSTEL HOUSE RULES

1. HOSTELWEEKENDS

- 1.1. The hostels will close on Fridays at 14:00 on hostel weekends.
- 1.2. **NOBODY WILL BE ALLOWED TO STAY IN THE HOSTEL.**
Students coming from far must make alternative arrangements, please.
- 1.3. Students must be back after hostel weekend(s) before 17:00 on Sunday.
- 1.4. Hostels will be open at 14:00 on the day the students are to return from a hostel weekend / school holiday. The gate will be locked at 17:00.
- 1.5. Visiting Hours: Mon – Fri 15:15 – 17:00, Sat – Sun 10:00 – 17:00.
- 1.6. No student is **allowed to leave the premises** again after being dropped at the school.
- 1.7. No taxis with **LOUD MUSIC**. Students will immediately be sent back with the taxi in question.
- 1.8. If found smoking (or smell like smoke) students will not be allowed in the hostel and will face disciplinary actions.

2. FOOD

- 2.1. We prefer that students do not bring food into the hostels to avoid problems with cockroaches. If food is brought, it must be in **containers that can seal**.
- 2.2. Food will be confiscated if not in a container.

3. BEHAVIOUR

- 3.1. Students will be subjected to a Disciplinary Hearing when they have accumulated too many demerits according to the Code of Conduct.
- 3.2. The parents will be informed of, and given the opportunity to attend the Disciplinary Hearing.
- 3.3. The hostels have a progressive disciplinary system which can lead to suspension and expulsion.
- 3.4. Serious transgressions **will lead to immediate suspension/expulsion**.
These include the following but does not necessary exclude others:
 - 3.4.1. bringing liquor/any illegal substances on to the school premises;
 - 3.4.2. using liquor/any illegal substances on the school premises;
 - 3.4.3. being under the influence of liquor/ illegal substances;
 - 3.4.4. not reporting any of the above transgressions while being aware of it;
 - 3.4.5. theft or assault or intimidation or any other invasive behaviour.
- 3.5. Students who are grounded, may not leave the premises under any circumstances. No postponements or alternative arrangements will be accepted. Failure to cooperate will lead to further disciplinary actions which might include suspension and / or expulsion.
- 3.6. If a learner fails an exam, Hostel Management will determine a compulsory grounded period in relation to the number of subjects failed.

4. VALUABLES

- 4.1. Management takes no responsibility for valuables or money stolen or lost.
- 4.2. School and hostel fees must be paid by bank transfer / cheque.
- 4.3. Pocket money may be paid into school account separately WITH **student number** and must be clearly marked as **POCKET MONEY**.
- 4.4. Valuables must preferably be left at home.
- 4.5. Please make sure that lockers are secured at all times – bring your own lock.
- 4.6. All items must be clearly marked.

5. CORRESPONDENCE

Only faxes with **copy of ID of parent/guardians** will be accepted for arrangements.

FAX: **0862332208** or e-mail **hostels@northernacademy.co.za**

6. **Please make sure that you inform us of any changes in your contact details.**

PARENT / GUARDIAN

DATE

STUDENT

DATE